

## **CAPIC ADVANCED PRACTICUM PROGRAM CRITERIA**

CAPIC Advanced Practicum Program members are currently CAPIC Internship members in good standing.

### **CAPIC Membership Criteria for Advanced Practicum Psychology Programs:**

1. A psychology advanced practicum is an organized training program which, in contrast to supervised experience or on-the-job training, is designed to provide the practicum trainee with a planned, programmed sequence of training experiences. The primary focus and purpose are to assure breadth and quality of training.
2. The advanced practicum agency includes at least two mental health professionals on the agency staff, one of whom is a licensed psychologist and serves as the primary supervisor. The primary supervisor is licensed as a psychologist by the California Board of Psychology and can certify training in supervision as required by the Board of Psychology. This psychologist is responsible for the integrity and quality of the training program, on-site for at least 10 hours each week, and available 24/7 to the advanced practicum student.
3. The advanced practicum agency will provide supervision at a minimum rate of 1 unit of supervision per 10 hours worked. One unit of supervision is one hour of individual or two hours of group supervision per week. One hour of individual supervision is required weekly with a licensed psychologist.
4. The program provides specialized training in specified areas of psychological assessment and/or intervention.
5. At least 25% of the practicum trainee's time is face-to-face psychological services with the patients/clients.
6. The advanced practicum must provide at least one hour per week of didactic activities.
7. The advanced practicum training is at post-clerkship, post-standard practica, and post-externship level, and pre-doctoral internship.
8. The advanced practicum trainees have a title such as "Psychology Trainee" or other equivalent designation of training status.
9. The advanced practicum agency has a written position description which states the nature of the training program, including goals and content of the position and clear expectations for the quantity and quality of the trainee's work, and is made available to prospective applicants.
10. Advanced practicum programs have a written document of due process procedures that describe separately how programs deal with (1) concerns about practicum performance, and (2) trainee's concerns about training.

11. The advanced practicum experience must be completed in no less than 9 months and no more than 12 months, with a minimum of 16 hours and maximum of 24 hours each week.
12. The advanced practicum agency must demonstrate evidence of cross-cultural knowledge, training and sensitivity consistent with the population they serve.
13. The advanced practicum agency conducts formal written evaluations of each intern's performance at least twice per year.

### **Application and Match Procedures**

- Advanced practicum agencies will identify required materials for applying to their advanced practicum program and submit this information to the CAPIC office. The CAPIC office will post the application information for each agency on its website.
- Students will submit the requisite materials via email directly to the CAPIC office at:
  - [execdirector@capic.net](mailto:execdirector@capic.net)
  - Students will send one set of application materials per email and identify in the Subject Line of the email, the name of each of the Advanced Practicum training sites to which they want to apply.
- The CAPIC office will forward all students' application materials to the relevant advanced practicum sites.
- The Application Date for students to begin submitting applications for advanced practicum will occur following the CAPIC and APPIC Phase 2 match dates, whichever date is the later. This date will be posted on the CAPIC website each year.
- The Application Deadline date for students to submit applications will be 2 weeks following the Application Date and will be posted on the CAPIC site each year.
- Advanced Practicum agencies will inform the CAPIC office of their choice of applicants at least 2 days prior to the Advanced Practicum Notification day.
- The date for the Advanced Practicum Notification will be 2 weeks following the Advanced Practicum Application Deadline for each year. Students will be notified by email by the CAPIC office of their result.