

CAPIC 2018 Match: Registration Opens Oct 10th + New Vendors and Procedures.

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To: capicadmin@capic.net

Attachments: New CAPIC Directory - Home~1.pdf (306 KB) ; CAPIC 2018 Online Match Sc~1.pdf (104 KB)

CAPIC Doctoral Academic Programs,

How time flies! Here are the key updates for the 2018 CAPIC match.

Registration opens next week. Application creation won't start until Nov 30th.

There are some important changes here, so please review it carefully.

And share it as appropriate. Thanks!

I will also be sending out a separate email next week to you on other CAPIC matters (e.g. 2017-18 Internships, board meetings, future projects).

2018 CAPIC Online Match

- **We are opening Student Registration on this Tuesday, October 10th.**
 - This delay is due to our new online systems that we have been setting up. Thanks for your understanding -- and patience.
 - This is just the date that we are opening it. Open registration will continue throughout the match process.

- **We are using a new vendor for our Online Student Registration and Application Creation/Submission (InternFit): <https://capic.internfit.com/>**
 - InternFit are the ones who managed our Ranking and Match processes last year.

- **We are also using a new vendor for our online profiles/directory (Therasoft): <https://programs.capic.net/>**
 - Starting October 10th, profiles will be viewable and searchable here.

- **Next Tuesday, October 10th, your program contact (usually your DCT) will receive an email from InternFit, inviting her/him to log on for the 2018 CAPIC Match.**
 - More details are given further below.

- **CAPIC Match Student Registration – Change in Procedures:**
 - You as the DCT, not your students, will initiate the student registration process by logging in, and then identifying/registering your students who are interested in participating in the CAPIC match. Do not wait for a Student Registration request email from CAPIC as in previous years.

- **Our 2018 online match schedule follows the pattern of previous years:**
 - We will again hold only one online match round, which will occur after the second APPIC Match results.
 - Students may participate in both APPIC matches and then (if unmatched) in the CAPIC match.
 - As always, students remain responsible for ensuring double matches (APPIC/CAPIC) do not occur.

- **The key CAPIC match dates are:**
 - Tuesday, October 10, 2017 Registration of Students by Doctoral Academic Program Reps Opens for the 2018 CAPIC Match.
 - Wednesday, Nov 30, 2017 Creation of Student Application Materials Is Enabled.
 - Friday, January 26, 2018 CAPIC SoCA Member Meeting and Internship Fair. @ TCSPP-LA (617 West 7th St, Los Angeles).
 - Friday, February 2, 2018 CAPIC NoCA Member Meeting and Internship Fair. Tentative Location: @ JFKU (100 Ellinwood Way, Pleasant Hill).
 - Monday, February 5, 2018 Submission of Student Application Materials to Specific Internship Programs/Tracks Is Enabled.
 - Friday, March 2, 2018 CAPIC Match Student Application Deadline
 - Thursday, March 29, 2018 CAPIC Match Ranking Deadline
 - Tuesday, April 3, 2018 CAPIC Match Notification Day. CAPIC Clearinghouse opens at 12 Noon.

This schedule is summarized on the attached one-page Schedule Summary and is posted on our website.

- **Again, CAPIC Match Student Registration – Change in Procedures:**

- You as the DCT, not your students, will initiate the student registration process by registering your students who are interested in participating in the CAPIC match.
 - Do not wait for an automated Registration request from CAPIC to approve your students; you must affirmatively invite your students to participate.
- On InternFit, you will be able to invite students from your program to participate in the CAPIC Match, select which sites they are eligible for, oversee their progress, approve their CERF, and see their final match results.
 - You will also be able to update your program’s contact info (e.g. Registration contact, CERF verification contact, etc.).

- **Again, CAPIC Online Match Vendor Changes**

- InterFit, who managed our online ranking last year will now also be managing Student Registration, and Application Creation and Submissions.
 - InternFit will also continue to manage our online ranking and matching.
 - This change should improve the experience for students, programs and internship sites.
- You should still be able to use the same Ranking login password as last year.
 - If you cannot remember that Ranking password, you will need to click “Forgot Password” and follow the “Reset Password” email instructions.
 - These reset procedures improve our online security and match process integrity.

- **Again, CAPIC Online Profile/Directory Changes**

- Our full online profiles are also being managed by a new vendor, Therasoft.
 - The internship and postdoc profiles will have all the same info but will a different look.
- Profiles will be accessible for Viewing and Searching without logging in.
 - See attached screen shot of the new profile home page and sample internship profile.
 - The first page of a profile will contain essentially all the info from the old Brief Agency Profile.
 - Other profile info will be on separate tabs.

- **Again, starting October 10th, CAPIC is using separate vendors (and websites) for different aspects of the match process:**

- **InternFit** (<https://capic.internfit.com>) is now managing all online match operations (Student Registration, Application Creation and Submission, Ranking and Matching). InternFit managed the last two aspects (Online Ranking and Matching) last year.
- **Therasoft** (<https://programs.capic.net>) is now managing CAPIC program profiles and Clearinghouse operations. Login is not required for viewing or searching program profiles. Login is still required for editing profiles by the authorized representatives from each program.

On Tuesday, October 10th, look out for an email from InternFit.

Login to InternFit; and

Start Registering/Inviting your students to participate in the 2018 CAPIC Match.

This is also a friendly reminder that:

- **CAPIC internships provide a path to licensure as a psychologist in California, alongside APA-accredited and APPIC-member internships. We've been doing so for over 25 years!**
 - CAPIC internships are comparable in training and supervision to APA-accredited and APPIC-member internships, and CAPIC internships have been accepted by other state licensing boards.
 - See a fuller explanation on [CAPIC's unique place](#) on our website.
 - See our recent [letter to out-of-state licensing boards](#) on the substantial equivalency of CAPIC programs.
 - Also see the [CAPIC Myths and Facts](#) info on our website.
 - Also see the [Morrison](#) and [Bucky](#) posters on our website comparing CAPIC internships with APA-accredited and APPIC-member internships.
 - Also see the recent [Rodriguez-Menendez TEPP article](#) on perceptions of training among internship types.
 - We recognize that there are limitations (as laid out in [CAPIC's unique place](#)), but for many students, CAPIC provides the local, unique and quality training experience that meets their professional needs and personal aspirations.

Thanks for your understanding as we make this online system transition.

And expect a separate email next week from me on updates on other CAPIC matters.

And thanks for your continued partnership with CAPIC.

Many thanks!

René

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