



2010 Internship Agency Application Checklist

Updated 1-15-2010

NOTE: Pre-doctoral Agency Applications will now be completed online. Please contact CAPIC to set up a site-specific application form for your agency, which you will fill out and submit through our website.

- \$275 non-refundable application processing fee (send check to CAPIC, or call to use credit card)
- Completed application filled out online. Contact capicadmin@capic.net to access an application.
- CVs of supervising and training staff
- Copy of agency grievance procedures
- Copy of internship certificate of completion

We recommend that you review the following documents before completing this application:

- CAPIC Mission Statement
- CAPIC General Information
- CAPIC Membership Criteria for Predoctoral Psychology Internship Programs
- CAPIC Application/Selection Timeline
- CAPIC Policy: Internship Offers and Acceptances

Upon receipt, CAPIC will distribute your agency's application to its Membership Committee for evaluation. The review process normally takes 4-6 weeks and you will be contacted should we have questions or concerns about your training program.

Please note the following application deadlines

January 15 To be included in the CAPIC application/selection process in April
(Uniform Notification Day)

March 15 To be included as a CAPIC member for the current academic training year.